

# **MINUTES**

## **Leesburg Executive Airport**

### **September 16, 2003**

**Discussion Notes:** The September meeting of the Leesburg Airport Commission was held in the B/P Amoco Room, lower level of the Town Government Center.

**Commissioners Present:** Mr. Steve Axeman, Chairman, Mr. Sidney Lissner, Vice-Chairman, Mr. Bill Whyte, Mr. Stanley Caulkins and Mr. Roy Steinfort

**Commissioners Absent:** Mr. Robert Zoldos, Councilmatic, Mr. Robert Jones and Mr. Dave Burton

**Staff Present:** Cindi Martin, Interim Director, Jackie Seipel, Administrative Associate

**Call to Order:** The September 16, 2003 Airport Commission Meeting was called to order at 7:30 pm.

**Approval of Minutes:** Mr. Stanley Caulkins moved to approve the August meeting minutes. Mr. Steve Axeman seconded the motion. All were in favor and motion carried.

**Petitioners:**

- Mr. Sean Sheedy, Leesburg, Virginia  
Mr. Sheedy inquired about the Leesburg Airport Gateway program.
- Mr. Drew Stekette, Ashburn, Virginia  
Mr. Stekette stated his opinion on allowing multiple leases for single hangar space.
- Mr. George Smith, Ashburn, Virginia  
Mr. Smith is a proponent of more than one aircraft in a single hangar.

**Chairman's Report/ None**

### **Committee Reports:**

#### **Rule, Regulations & Minimum Standards/ Bill Whyte**

- Mr. Whyte will have the Rules and Regulations in draft form by next week.
- Mr. Whyte has been appointed Chairman of the ILS Work Group

#### **Councilmatic Report / None**

#### **Director Report / Attached**

### **Old Business:**

- Staff has made a recommendation to allow multiple aircraft in hangars. Mr. Steinfort moved to approve. Mr. Whyte seconded the motion. All were in favor, motion carried.
- Staff provided performas for corporate hangar development and a recommendation to town council for RFP development Mr. Whyte move to approve. Mr. Lissner seconded the motion. All were in favor, motion carried.
- Security sub-committee has been organized and Mr. Whyte will chair. The recommendation was made by Mr. Axemen, Commission Chairman, to Mr. Whyte to appoint various commercial tenants and local pilots.

### **New Business:**

- The Chairman announced future meetings.

### **Adjournment:**

- At 8:15 pm Mr. Steinfort move to adjourn. Motion was seconded. All were in favor, motion carried.